Telford & Wrekin
Co-operative Council

Protect, care and invest
to create a better borough

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

NOTICE OF KEY DECISIONS AND PRIVATE REPORTS/MEETINGS

Notice is given that key decisions will be taken by the Cabinet, the Council Leader and Individual Officers in accordance with attached Schedule.

Notice is also given in column 6 of the attached Schedule where a decision is to be taken in private at a meeting of the Cabinet.

Published on: 27 April 2022

Report Title & Purpose	Key/ Non-Key	Decision Maker	Decision Date or period On or after	To be considered in private	Documents to be submitted to decision maker
Procurement of HR and payroll system **Purpose:** Procurement of a HR and payroll system for use by the Council for our own employees and employees of external customers using a Crown Commercial Services Framework	K	Director: Finance & Human Resources Lead Cabinet Member Cabinet Member for Finance, Governance and Customer Services (Councillor Rae Evans)	29/04/22	Open	Report of the Director: Finance & Human Resources

Information

☆ Key Decisions are executive decisions which are likely:

a) to result in the incurring of expenditure, or the making of savings, of more than £500,000; and/or
b) to be significant in terms of their effects on communities living or working in an area comprising two or more wards in the Borough.

☆ Most Key Decisions are taken by the Cabinet at their monthly meetings, although some may be delegated to the Council Leader or to an Officer.

☆ Some decisions at Cabinet meetings may need to be taken in private if exempt or confidential information might be disclosed. Any representations as to why such a decision notified in Column 6 of the Schedule should be considered in public should be sent to kieran.robinson@telford.gov.uk or in writing to the Governance & Legal Services Manager, Addenbrooke House, Ironmasters Way, Telford TF3 4NT by no later than 10 days before the date of the meeting.

☆ For Cabinet meetings, a formal notice and agenda together with reports and supporting documents will be published on the Council's website at least five clear working days before the date of the meeting. A copy will also be available for inspection in the Main Reception at Addenbrooke House. For further information on any documents relevant to key decisions listed in the Schedule, please contact:

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